

**265—42.7 (16) Application review process.** The following procedures will be used in the review of applications.

**42.7(1)** Review; threshold criteria; eligible activities.

*a. Review of applications.* Applications will be reviewed by a panel appointed by IFA. Applications will be reviewed based on priorities established during each competition round, in accordance with the state of Iowa consolidated plan for housing and community development. Applicant experience and capacity, as well as past performance, are top priorities. Other review criteria include, but are not limited to, program design, community need, program accessibility, program partnerships, the number of persons or households served, and how well the program leverages other resources.

*b. Threshold criteria.* IFA will identify threshold criteria that all programs must meet in order to be eligible.

*c. Activities eligible during funding cycle.* Each competition round will also specify which of the total eligible program activities will be supported during that competition round.

**42.7(2)** If an application contains an activity determined to be ineligible, at IFA's discretion, the ineligible activity may be deleted from the application or referred to another funding source or the application may be disqualified.

**42.7(3)** IFA reserves the right to negotiate directly with the applicant to determine the priority of funding requested within the application.

**42.7(4)** IFA staff may review applications with other state agencies or other groups with expertise in the area of serving homeless persons before making final funding recommendations. Consultation with other agencies is intended to avoid duplication and promote maximum utilization of funding sources.

**42.7(5)** Based on the review process, IFA may revise the overall funding request by activity or funding level and recommend a final funding figure to the IFA board of directors for approval.

**42.7(6)** IFA reserves the right to negotiate all aspects of a funding request prior to final approval.

**42.7(7)** IFA shall establish the term of each funding award.

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